

28 February 1

MEMORANDUM FOR: Chief, Support Services Staff
THROUGH : Deputy Chief, SSS
SUBJECT : Recommended use of 1972 year-end Funds

1. I recommend that we request \$1,000 from the 1972 year-end funds and send it to National Archives as the CIA Contribution to the "Federal Paperwork Management Research Project."

2. The Archivist of the U. S. requests these funds and provides details on this Project in his (TAB A) 24 February 1972 letter to us. We participated and sent this Project \$3,000 on 4 April 1969 (TAB B). We declined to participate last year. (I believe we should put a request for \$1,000 in our 1974 Budget to cover another future contribution to this Project.)

3. This particular research is being undertaken at the National Bureau of Standards at NARS request to determine the long-term stability required for the records media used in the government.

4. In the past we joined the combined Federal effort to solve the microfilm "measles" problem and on 7 August 1964 we sent \$5,000 to National Archives. (TAB C) Several other Agencies and private industries cooperated on that Project to finance the National Bureau of Standards research. They eventually found the cause and recommended solutions which we are now using.

5. A draft memo to the DDS with this year-end fund recommendation is attached for your signature, if you agree.

STATINTL

Chief

Records Administration Branch

RAB Subject

*Attachment:
as stated*

STATINTL DDS/SSS/RAB/ dd (28 Feb. 72)